

April 14, 2015 Board Meeting

Meeting began 7:00 PM

Board members present:

Ruthie Lund - President
Patricia Welsh - Vice President
Amy Bell - Secretary
Amelia Gluba - Treasurer
Jennifer Dorris - Selections Committee Chair
Vaughan Harries - Public Relations Committee Chair
Commarrah Bashar - Tenant Rights Committee Chair
Mark Fehlandt - Livability Committee Chair
Jesika Quinn - Exhibitions Committee Chair

Agenda:

- Committee Responsibilities & Updates
 - Participation
 - Setting Board and Committee Calendars
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Committee Updates

Tenant Rights Committee Update - Commarrah:

Idea: Management mixer so households meet management and demystify the relationship - Eduardo Christ, Portfolio Manager with REE, seems knowledgeable and approachable - Greg's manager

Action item: Commarrah will get up to speed with all Minnesota tenant rights statutes, websites and research ways for households to engage with management

Q & A:

- Question (Joel): The Tenant Rights Handbook distributed by REE - should that be on the website?
- Answer: No, that's REE's handbook and subject to change and separate from Tilsner business.
- Question (Joel): Should Lori Swanson's tenant rights handbook be linked to from our website?
- Answer: Yes, good idea.

Exhibitions Committee Update - Jesika:

ART CRAWL: music is fully booked for atrium. Fujiya will be in the atrium; Jesika as GM for Fujiya will handle the money. Lighting has been procured for the stage. Musicians have been emailed, notified that they will be sound-checked and the standard is a talkable volume for selling artists on all floors. Ruthie has asked Pat Welsh to curate the art on all the floors.

FIRST FRIDAYS: Jesika wants to revive the newsletter to include people in First Friday - information and ideas about First Friday. May newsletter for June First Friday.

Idea: Get June First Friday advert up during Art Crawl so all the foot traffic can see it as an opportunity to come back.

Action Item: **Jesika** will send Ruthie a June First Friday announcement via email by EOD Wednesday, April 15th to include in the Art Crawl printing

Livability Committee Update - Mark:

Questions for Board:

- Free pile cleanup - what to do when there are things dumped in free pile? Ruthie said to take the items that need removal to management - take a picture - try to track it to a household (move-out?) to try to recoup costs.
- How to submit livability participation requests to board and how to post livability participation opportunities to the building? Amy says her action item will be to create the process for submitting to board as well as posting to membership and will demo a solution May Board Meeting.

Idea: Work with Greg to coordinate offers for scheduled dumpsters during move-out and consequences for the household if they dump items instead. He can get a dumpster for \$20.

Idea: Ice cream social - (how funded?) Our funds are earmarked for marketing during art events from TCH so fundraising will be a focus of the board this year.

Action item: **Mark** will research a solution for posting in the elevator - acrylic sheet to protect papers on elevator wall?

Public Relations Committee Update - Vaughan:

Action item: **Vaughan** will look into secure/nonsecure site access and granting editing rights to board (most notably Secretary who requested ability to post minutes)

Joel passed out a request to get bios from members present for the website emailed to him

Idea: Visibility to notice boards issues: one public in lobby, one in mailroom - what if we moved the glass case to the entry area?

Action item: **Ruthie** will ask Management about moving the glass case.

Selections Committee Update - Jennifer:

- No selections process meetings for two weeks
- Vacancies: 4

- Minimum attendance at selections process: 3; Maximum attendance at selections process: 5
- All must have gone through Minnesota Fair Housing training
- Participation opportunities: MFH training, 4 points - each Selections interview, 1 point

Secretary Update - Amy:

Demo of internal email campaign potential for households to receive timely updates

Action items: Amy

- Create a google form for submitting new participation opportunities
 - Create a posting plan for all types of notices for all committees and board
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Participation Policy

Participation Point standardization:

- Distinction between EVENT or MEETING
 - MEETINGS - 1 point per hour of meetings
 - EVENTS - (each is considered upon submission via email for now - the Board will discuss this further at the May Board Meeting)
 - Points for partial meetings: tabled until we see if it's a problem
 - Spring Art Crawl: 4 points for anyone who volunteers
 - Individual livability participation points (ie, emptying dog waste receptacles) will be part of the Livability Committee participation tracking/opportunities
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Tilsner Meeting Calendar Alignment

- All-Coops: 3rd Wednesday in March and September (other special All-Coops as needed)
 - Board: 2nd Tuesday of every month
 - Committees: Every committee should have a kick-off meeting in May, and we should stagger the meetings so people have lots of chances to participate.
Best days for Committee Chairs: Commarrah - Tuesday; Mark - Sundays; Vaughan - any; Jennifer - Mondays; Jesika - (absent).
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Committee Meetings

Strategies for first committee meetings - how to grow your committees, member involvement

Idea: Committee Fair in May! Livability Committee will organize (possibly as an ice cream social). Committees will present to the membership (their schedules, agendas, initiatives, etc.).

Sunday, May 17th 5:00 PM

Action item: Each Committee Chair will demo their committees at the May Board Meeting as a dry run (their schedules, agendas, initiatives, etc.).

Meeting ended 9:00 PM