

Board meeting minutes September 13th 2016

In attendance word Ruth L. from 102, Jennifer D. from 107, Vaughan Harries from 308, Ruth K. from 410

Board absent were Margo S Art Crawl Director, Bill S Livability Director, Jordan Mallonee In Reach Director

Meeting started at 7:08 p.m.

#### Agenda Items

##### 1. Policy and Procedures drafts topic.

Packets of drafts for policies and procedures were handed out to the members present. Ruth L. proposed to decide whether the board work on the policies and procedures that very evening or go on ahead and take the packets home study them. Then set a date for a board working session which will allow members time to go over the drafts in detail and make notes. The board of directors decided to meet on October 5th at 8 pm. The board concluded that, being we already have an all Coop meeting on September 21<sup>st</sup>, we did not want to overload this month with too many meetings. Vaughn agreed to pass out the policies and procedures draft packets to board members that did not attend the meeting

##### 2. Art crawl updates.

##### 3. Committee updates

Public Relations Director Vaughan H updated us about the Jazz in the atrium event. Public Relations Committee has appointed Andre Stefani to organize the music. During the event people will have the opportunity to go up on stage and sing. Signs are up asking for Tilsner musicians to play during the Jazz in the atrium First Friday event. The plan is that we can continue to make music events a regular thing here at the Tilsner on First Fridays. Public Relations Committee is also investigating working with Springboard for the Arts to create some opportunities and programming. Springboard would work in conjunction with the Tilsner regarding programs to expand art sales opportunities. They are also investigating grant writing for Tilsner members to take advantage of local grant opportunities for artists.

For the next Tilsner member event, the board discussed what night of the week might be better to plan large events like the progressive dinner that we just had on the 10th. The next time a large event for the Tilsner is planned, the board will try a Sunday evening in the hopes that more people will be able to attend. This last time we had approximately 25% of the building in attendance.

Selections Director Jennifer D. reported that there has not been any new prospective members coming through the selections committee. We also have vacancies 507 and 206. They are both 2 bedrooms. The Public Relations Committee is advertising them on Craigslist. Jennifer has checked with our management agent Patty, inquiring why there has been no one coming through selections and why have these two units been vacant for such a long period of time. Pattie's response was that there have been many applicants, however, the majority of them did not income qualify or their background checks did not pan out.

Ruth L addressed the topic of the new Facebook page that was created. We already have a Tilsner News and Events Facebook page that is managed by the Public Relations Committee. This new Facebook page was created independently from the Public Relations Committee without Board approval. Ruth L reiterated that any and all information that has to do with representing the Tilsner to the public must start with the Public Relations Committee and must be brought before the board as a proposal for approval. The Public Relations Committee will handle the situation.

##### 4. Board member elections and recruitment.

Open positions on the board of directors are the Secretary/Treasurer position, Tenants Rights Director, Exhibitions Director, and Fundraising Director. The President and Vice President positions will be opening up soon. The board discussed the election of the new president and vice president actually being held in December or January and then Ruth L and Jennifer D would then stick around as assistants to help acclimate the new members of the board so not as to leave anyone in the lurch. Ruth L also discussed putting together a survey questionnaire for members that attend the all Coop meeting on the 21st to gather information regarding what types of talents and interests they have to offer committees and/or the board of directors. Ruth L said she would put together a survey and email it to the board for review.

#### 5. Planning the all coop.

The board put together the agenda for the all Co-op that will be held on the 21st of September. The first item on our agenda will be Art Crawl. This will give our Art Crawl committee an opportunity to share information about the Art Crawl and hold a Q&A session. The second item on the agenda is going to be handing out the Survey for Interest and raffle tickets and during that time, the board members will also be speaking about the different committee leader and board member positions that are open and will be open soon. The third agenda item will be actually sounding off the raffle and after that we will be open to have social time

That concluded the items on the agenda. At that time Ruth L and Jennifer D went through a demo of the new participation report and response through Google Docs. Ruth L put together a new Gmail account specifically for participation responses from board members. This Gmail account has been given to both the Public Relations Director, Vaughn and the V.P./Selections Director Jennifer D along with the password. Board members and committee leaders will be able to report their participation electronically. (It only takes 5 minutes or less) There will be a participation response form required for each event. By using the Google Docs program and providing all the board members to have access, makes it open and transparent as well as it keeps track of the participation in one place.

Ruth L. also shared that we have a website where there is a drop-down menu for member information and participation that has documents and information about our participation policies, rewards and our bylaws. It was also clarified that you must be 18 years old to be a representative of your household to receive participation points

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Jennifer D brought up the parking lot and towing issue. The issue is that there is no one here after hours or on Saturdays, Sundays, Tuesdays and Thursdays to tow vehicles. Jennifer proposed that the board of directors collectively, at the next management meeting with Real Estate Equities, Twin Cities housing and Art Space, push for a resolution to the parking lot towing issue. Ruth L suggested that we come up with a petition and our list of demands regarding what we want to see happen with our parking lot towing capabilities. It was also discussed that there be a sticker placed in each vehicle to correspond with the location of the member's spot. A card that is issued by real estate equities given the authority for each member that rents a parking space, to tow an illegally parked vehicle out of their space. This card would be presented to the towing truck company when the driver arrives. It is also pertinent that Real Estate Equities turnover information of each member who rents a parking space to the towing company so when the member calls, Rapid Tow will have their name listed in their database as approved to tow out of their parking spot. The board will be taking the next few months to work out a proper petition and proposal for the next time we meet with management. Ruth L made a motion to adjourn the meeting. Vaughan H seconded that motion.

Board meeting adjourned at 8:20